

Mittagong Public School P&C

Minutes of Meeting held 18 August 2009

Meeting commenced at 7.40pm

Chairperson: Charmaine Cooper

Attendance and Apologies

In attendance were Charmaine Cooper, Sharon Cox, Garrie Olsen, Toni Pike, Tony Carl, Vicki Lindsay, Tim McCartney, Tammy Roberts, Aymie Smith, Mette James, Maree Bates and Lisa Ellis.

Apologies were received from Melanie Ison, Christine Profilio and Amanda Buchanan-Hall.

Confirmation of Minutes - Adopted –moved by Tim McCartney, seconded by Aymie Smith.

Minutes from Special Meeting - Adopted –moved by Tony Carl, seconded by Maree Bates.

Business Arising from Minutes.

- Nil

Secretary's Report

Apologies received from Secretary, report provided as attached. All incoming mail available in P&C correspondence folder. P&C Conference attended by Charmaine Cooper and Melanie Ison. Very informative sessions, age of participants very surprising as many delegates now grandparents but remain focused as community members of their local schools. MPS delegates left conference early because of freezing conditions and session topics not appropriate for their needs. Accommodation money refunded and travel costs covered by P&C Federation.

New memberships endorsed – Lisa Ellis, Sharon Cox, Anna Clarke, Tom Longworth and Jenna Ward.

Principal's Report (Relieving Principal, Garrie Olsen _ as attached)

- New sports court near completion. Some branches overhanging the courts to be trimmed to prevent damage to the courts.
- Changes proposed by DET to School Learning Support Teacher Program (STLA) would see the removal of all teacher's aides and the employment of just one person to develop programs for each student with reading, behavioural and social skill difficulties. Implementation to start in 2010. Tammy Roberts to investigate the changes and report back to P&C.

Treasurer's Report (Maree Bates – as attached)

- NAB donated \$1000 for the food garden.
- **Request made for payment of electric pencil sharpeners and water tank at food garden.**
Moved by Lisa Ellis, seconded by Sharon Cox.

President's Report

- Need to elect Vice President to complete incorporation guidelines. Expressions of interest sought.
- Thank you to the organisers of Nit Busters – Liz Gardner and Garrie Olsen, plus volunteer hairdressers for the day Aymie Smith, Belinda Jackson and Vanessa Vece.
- Farewell gift for Brett Neil discussed, to be organised by Charmaine Cooper up to value of \$200. Invitation given to members of the P&C to attend Brett's farewell.

Canteen Sub Committee Report

- Canteen sub-committee formed: Convenor is Tony Carl, Treasurer's Assistant is Aymie Smith and Notetaker is Mette James. P&C members endorsed these positions and adopted the Sub Committee Rules.
- Have met 3 times mainly to discuss employment options.
- Solicitor has been seen regarding an employment contract.
- Audit of canteen accounts underway.

- A survey will be distributed to the school community to gain answers for the school canteen, re the volunteers and supervisors job description.
- **Motion to join healthy canteen or renew old membership which has lapsed. Moved by Charmaine Cooper, seconded by Tony Carr.**

Fundraising – Spring Fair

- No weekend clean up prior to Spring Fair. Student body to be asked on Friday 25/9 to pick up litter.
- Small schools invited to have a stall.
- Stage Displays act numbers complete.
- Weekly Spring Fair newsletters being distributed with school newsletter.
- Requests being made for white elephant donations, drinks and books.
- Maree Bates to investigate rain insurance.
- Wrist bands are available to be pre paid with discounts for the more you buy.
- Charmaine Cooper attending to advertising.
- Raffle tickets are printed and will be distributed this week. Toni Pike organising.
- Raffle ticket incentive prize discussed. Most sold will win a Family pass to Empire Cinema, 5 lucky draws from returned tickets will win a \$10 voucher at canteen.
- Discussed removal of rubbish. Charmaine to investigate support from council waste services. Able to empty school skip prior to the event.
- Next Fair meeting at Mittagong RSL Tuesday 25/8 7pm.

Next meeting

The next meeting will be held on Tuesday 15 September at 7.30pm. *(Meetings are held on the third Tuesday of the month in school term)*

The meeting closed at 9.40pm.

Minutes completed by: Lisa Ellis (RELIEVING Secretary)

Task List

RESPONSIBLE MEMBER	TASK
Secretary	
Tammy Roberts	Changes being considered to School Learning Support Teacher Program positions. With a number of positions becoming one. Investigate the changes and report back to P&C
Charmaine Cooper	Farewell gift for Brett Neil to be organised